

**Minutes of the
STATUTORY GENERAL ASSEMBLY
Held in Brussels on 25 June 2013**

<u>Participants</u> :	GIACOBBO Paolo, GAE President / Assovetro	I
	BORDAT Jacques, French Glass Federation FCSIV Director	F
	CAZES Bertrand, Glass For Europe Secretary-General	B
	DALTON Dave, British Glass Director	UK
	DE CLIPPELE Guy, FIV-VGI Executive Director	B
	DIMITRIADIS Christina, Austrian Glass Federation	AT
	FARRELLY Adeline, GAE & FEVE Secretary-General	IE
	FAVRY Véronique, GAE Coordinator	B
	HÜNLICH Thomas, ESGA President / Schott AG	D
	IBLED Xavier, EDG President / Arc International	F
	JORNS Axel, GlassFibreEurope Secretary-General	D
	OVERATH Johann, BV Glas Director	D
	PUPAZA Radu, STICEF Romanian Glass and Ceramics Federation Director	RO
	RIVET Fabrice, GAE ETS Issue Leader, GAE ENVI Chair & FEVE EHS Director	B
	SWIATEK Jan, Polish Glass President	PL
	TEOMAN Yildirim, Turkish Glass Association TSVCF Director	TR
<u>Apologies</u> :	MAZZOLINI Peter, Czech Glass Federation President	CZ
	MOUCLIER Jacques, FCVMM – French hand-made Glass Manufacturers	F (proxy)
	RODERO ANTUNEZ Carlos, Vidrio España	ES (proxy)
	SZENTPALY Lazslo, President MŰSZ – Hungarian Glass Association	HG
	VAN RHEDE VAN DER KLOOT, VNG President	NL (proxy)

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1. Welcome, roll call of members and approval of the agenda
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The **President** welcomed all participants to this Statutory General Assembly. He confirmed that the General Assembly had the necessary quorum to deliberate. Members approved the agenda proposed.

2. Anti-Trust Statement

Members were reminded to respect the anti-trust laws.

3. Approval of the minutes of the Statutory General Assembly held on 30 May 2012

The **President** informed members that no request for modifications had been received on the minutes of the General Assembly held in Brussels on 30 May 2012. In the absence of any written or oral comments, the minutes were unanimously approved.

4. Report 2012-2013 by the President

Mr. Giacobbo was satisfied with the full reform of CPIV into Glass Alliance Europe. Highlights since May 2012 include:

- the launch of Glass Alliance Europe on the Brussels scene and a successful event with more than 100 stakeholders including Commission and Parliament.
- 2012 was the first functioning year of GAE working on the new system of annual work programmes, with KPIs pre-agreed with the members against budget demands.
- GAE also has a new office since 1st February 2013.
- a brand new website – www.glassallianceeurope.eu - presenting glass and hosting many documents and position papers developed by GAE.
- 2012 also finished the year for the first time in many years with no bad debts (thanks to payment plans being negotiated with members and which were respected, and thanks also to cost reductions).
- On the rotating chairs between two Secretaries-Generals 2012 passed to the Glass for Europe Secretary General and 2013 was back to FEVE.

Next to these internal reforms and transitional period, **Mr. Giacobbo** thanked the Coordinator, Mrs. Favry, for the efficient way she runs Glass Alliance Europe and keeping it on the right track. He also paid respect to the ENVI Task Force and its nominated issue leaders, co-leaders and national coordinators whose work is crucial and highly appreciated by all GAE members.

The association counts on the voluntary contributions of members to provide experts as issue leaders and lobbying coordinators for all the big dossiers; without them GAE could not function. A big thank you to all of them.

Several working groups also held intensive exchanges to progress on different issues (Glass BREF and air emissions, ETS, REACH, Waste, Eco-Design for furnaces, Food Contact Materials, Energy Efficiency and Resource Efficiency).

Most of the big issues now have a group of national associations to coordinate the lobbying of the glass industry to EU decision makers in the capitals who are national experts or MEPs who are nationally elected. This is a big opportunity for GAE to have national associations who are able to reach EU decision-makers. Of course, progress remains to be done. More visibility, more interactions with EU decision-makers will be needed on these important environmental dossiers. Phone conferences are more and more used to increase efficiency and minimize costs.

The **President** presented the 2013 annual work programme priority issues, on which more details would be given by the Chairman of the ENVI Committee, Mr. Rivet :

- 1) Emissions Trading Scheme (ETS),
- 2) Air Emissions (incl. IED Industrial Emissions Directive, Glass BREF, NEC National Emissions Ceiling,
- 3) REACH
- 4) Eco-Design for Furnaces
- 5) Food Contact Materials (FCM)
- 6) Waste Coordination
- 7) Respirable Crystalline Silica and the NEPSi Voluntary Agreement

Mr. Giacobbo confirmed that the Executive Committee had approved the Business Plan 2013, which includes visits in the national glass associations. The objective is to meet their Board members to explain the role of GAE, the recommended actions requested from national associations and their active part in GAE's work.

A first presentation was made by Ms. FARRELLY on 11 January 2013 to the Dutch association VNG. She met their Board members, who were pleased to better understand the structure, the mission and the objectives of their new representative organ in Brussels.

Mr. SWIATEK visited our colleagues of MÜSZ in Hungary on 15 December 2012 and reported to the Executive Committee their reserve on the continuation of their membership with GAE. Further information from glass companies in Hungary will be gathered to better assess the situation in this country.

Members of the Executive Committee also welcomed new representatives in 2012: Mr. Xavier IBLED, new EDG President in September 2012, replacing Mr. Paolo BARDUCCI, Mr. Guy de CLIPPELE, new Executive Director replacing Mr. Roland DERIDDER (FIV VGI Belgian Federation), who retired on 30 September 2012, and Mr. Jacques BORDAT, new President of the French Glass Federation to succeed Michel GARDES.

The **President** concluded with the Glass Alliance Europe Stakeholder Event 2013 to be focused on the EU Parliament and which could be held in the Parliament itself. A specific working group started work in April and have proposed an event at the EU Parliament at the end of November 2013 on the theme: "The Competitiveness of the EU Glass Industry". MEPs will be contacted for sponsoring. Definitive date and theme will be decided in agreement with the Executive Committee and depending on the availability of the hosting MEPs.

A training session on the EU decision-making will also be organised in a one-day training session dedicated in particular to the role of associations and their possibilities to influence. Open to all members and companies, each step of the EU decision making procedure will be explained, as well as the comitology procedure, how Brussels works (the three institutions, the influencing bodies (NGOs, associations, ...), the best practice for lobbying coordination, the role of media, etc.

5. Report by the Chairman of the ENVI Task Force and ENVI Committee

Mr. RIVET presented an update on the **main environmental issues** currently dealt with by the ENVI Task Force (see presentation). He confirmed that the task force was working quite well, covering all the main issues, with a leader for each dossier, helped by a co-leader and a national lobbying coordinator when requested.

	ISSUE LEADER	ISSUE CO-LEADER	COORDINATOR For National Lobbying
ETS – Climate Change	F. RIVET (FEVE)	A. JORNS (GlassFibreEurope)	C. NELLES (BV Glas)
Industrial Emissions (Incl. IED & Glass BREF)	G. VAN MARCKE (Glass for Europe)	F. RIVET (FEVE)	J. STAVES (British Glass)
REACH	N. FAVARO (Assovetro)	D. LALART (EDG)	U. Aldenhoff (BV Glas)
Food Contact	D. LALART (EDG)	F. RIVET (FEVE)	S. Webersberger (BV Glas)
End-of-Waste	G. VAN MARCKE (Glass for Europe)	F. RIVET (FEVE)	
Eco-Design for Furnaces	V. TOJAL (Glass for Europe)	E. SEMEL (F.C.S.I.V.) (French association)	
Energy Efficiency	V. TOJAL (Glass for Europe)		
EGTEI	R. SCHWANDER (Glass for Europe)		
E-PRTR	V. TOJAL (Glass for Europe)		
Energy Taxation	C. NELLES (BV Glas)	F. RIVET (FEVE)	
Resource Efficiency	A. JORNS (GlassFibreEurope)	V. TOJAL (Glass for Europe)	
Water FW Directive	U. BOLTZE (ESGA)		
Nanomaterials	W. SAILER (EDG)	V. TOJAL (Glass for Europe)	

For 2014, the proposed action plan will focus on the following issues :

- 2014 will be the year of waste: Review of waste policies (Landfill ban, revision of WFD targets,...)
- Food contact: new values, overall migration limits, EURL work, specific concerns
- Air quality policies : revised legislative proposal for Air Quality and National Emissions Ceilings (NEC) EC Directives).
- ETS – review of carbon leakage list in 2014 and the new targets post 2020

- REACH – intermediates/authorization monitoring continues and defense of raw materials as intermediates
- Eco-design of furnaces
- Respirable Crystalline Silica (NEPSi) : Carcinogens and Mutagens at work

Mr. Rivet particularly highlighted the work in the current important issues :

ETS : The EU Emissions Trading Scheme (ETS) is a top priority for the industry. The revision of the carbon leakage list in 2014 is the biggest threat for the next years: if glass sectors are out of the list, their free allocation will be progressively reduced.

The proposed back loading (temporary removal) of some 1 billion allowances at the beginning of the third period (2015-2019) has finally been accepted by the Parliament's Environment Committee and should be voted in second reading in July 2013. This will have a limited impact on the glass industry but could be a preparation for a definitive set-aside of the allowances.

GAE has participated or is preparing replies to all the Commission public consultations including:

- the structural measures to improve the ETS before 2020, with 6 measures proposed, incl. set-aside.
- the future of the ETS after 2020.
- Revision of the carbon leakage list

REACH : Intermediates Issue :

- Glass Alliance Europe considers that raw materials are intermediates (→ not subject to authorisation) and that glass articles are made of a substance called « glass » and do not contain any other substances.
- ECHA and the Member States Committee however still consider that refining agents, colouring agents, etc. are not intermediates and that the glass industry is producing articles (and the authorisation exemption only applies in case of transformation into another substance, not an article ; linked with the continuous process from raw materials to articles).
- GAE has slightly refined its position, saying that if used **only** as refining agents, raw materials are no longer intermediates. Key elements to be considered by glass manufacturers are the incorporation of raw materials in the glass matrix and the change of glass properties through the use of specific raw materials.

Food Contact Materials (FCM) :

Although the whole process of incorporating glass in the Food Contact Materials Directive for Ceramics has been delayed, work is in progress at the EURL (European Reference Lab.) to define the most suitable testing methods. There are still uncertainties about the methodology to be applied (temperature, stimulants, timing), which can strongly influence the leaching tests.

The new proposed lead and cadmium limit values are those applied in the Drinking Water Directive. An overall migration limit has also been suggested which could pose a problem if sodium migration for example is included.

The ceramic industry is proposing ISO testing methodologies to be on an equal footing with the other world-wide ceramic manufacturers. For glass products, the ISO TC166 is co-chaired by Mr. Xavier Ibled and a representative of China. It was noted that imports of glass products not in conformity with European reference tests could be a matter of concern in terms of unfair trade.

Waste : 2014 is the Year of Waste. The EU Commission will soon propose a revision of all waste legislation (Landfill Directive, Waste Framework Directive, Packaging and Packaging Waste Directive, etc.). It is integrated in the EU roadmap on resource efficiency, on which a consultation is running until 10 September.

Respirable Crystalline Silica (RCS) :

The EU Commission is analysing the possible inclusion of respirable crystalline silica (RCS) in the Carcinogens and Mutagens at Work Directive.

All signatory parties of the NEPSi voluntary agreement (incl. 4 glass sectors: container, fibres, flat and special glass) are supporting the efforts made by IMA (Industrial Minerals Association) to promote the voluntary agreement and avoid any binding legislation.

At GAE level, members agreed that this was a difficult issue. The members propose to set up a task force on RCS within GAE to discuss and coordinate the best way to handle this issue in addition to the continued work by the sectors in NEPSi. Members consider that GAE study funds could be made available if needed as this was an important issue.

6. Finances

a) Approval of the accounts for 2012 with report of the auditor

Mrs. Farrelly presented the audited accounts for 2012, which raised no major issue on the accounting management. The audit concluded with an accounting surplus of € 58,242. In summary, all reimbursements deducted, the 2011 financial results show a total for expenses of € 200,618 and a total income of € 258,860. Expenses were lower than expected thanks to the reduced costs for studies, public affairs and web communication.

Moreover all fees 2012 were paid.

The surplus (€ 58,242) will be put towards the reserve, and could be used to fund projects in 2014.

The GAE reserve amounts to € 242,291 by the end of 2012. After accounting for the social reserve (€ 185,000), GAE has an available reserve of some € 55,000.

- **The members of the General Assembly approved the Accounts 2012 and the audit report, and agreed to put the surplus in the reserve.**
- **Members of the Executive Committee are consequently discharged from their responsibility for the accounts 2012.**

b) Situation 2013 (by mid-June) and End of Year Projection

Mrs. Farrelly informed the members on the current status of the expenses in 2013 (first 5.5 months). She confirmed that expenses and income were under control compared with the budget. Although some parameters were not predictable, she was confident that the final accounts would record a slight surplus in 2013.

7. Statutory Renewal of Board and Presidency Mandates

The Mandate of all current members of the General Assembly comes to the end of the two-year term and needs to be renewed. The following national and sectoral Board members were elected for a new two-year term (June 2013 - June 2015) by the General Assembly :

National Representations	Mr. Jacques Bordat (France) Mr. Guy De Clippele (Belgium) Mr. Dave Dalton (UK) Mr. Paolo Giacobbo (Italy) Mr. Alexander Krissmanek (Austria) Mr. Johann Overath (Germany) Mr. Jan Swiatek (Poland)
Sectoral Representations	Mr. Bertrand Cazes (Glass for Europe) Mrs. Adeline Farrelly (Feve) Mr. Thomas Hünlich (ESGA) Mr. Xavier Ibled (EDG) Mr. Axel Jorns (GlassFibreEurope – APFE)

Mr. Paolo Giacobbo has completed a double two-year term as President of CPIV and Glass Alliance Europe. The Executive Committee recommends Mr. Jacques Bordat as new President and Mr. Johan Overath as Vice-President for a two-year term.

- **The members of the General Assembly approved the nominations of Mr. Jacques Bordat and Mr. Johan Overath as respectively President and Vice-President of Glass Alliance Europe for a two-year term.**
- **Members warmly thanked Mr. Giacobbo for his full support in the transitional period and for his efficient work and experience which contributed to a newly restructured Glass Alliance.**
- **They also congratulated the new President, Mr. Jacques Bordat, who was glad to take up this new challenge and promised to continue the good job of his predecessor, while maintaining full cooperation between all members.**

8. New membership Application

Mrs. Farrelly was pleased to announce the application of the Romanian Glass and Ceramics Federation, **STICEF**, as new member of Glass Alliance Europe. The Executive Committee confirmed that STICEF was fully complying with the criteria for a new membership at GAE and proposed to the General Assembly to accept STICEF as new member.

- **The members of the General Assembly voted in favour of the new membership of STICEF.**

Mr. Radu PUPAZA, STICEF executive director, thanked the General Assembly for their welcome and said the Romanian glass and ceramics association will do its best to participate in all GAE working groups and to use its network with Romanian EU representatives to convey GAE positions.

He informed the members that STICEF had two important glass members :

- SAINT GOBAIN GLASS Romania (Calarasi), flat glass, directed by Mr. Jérôme Lionet, who also acts as STICEF President, <http://ro.saint-gobain-glass.com/b2c/default.asp>
- STIROM YIOULA, container glass, <http://www.stirom.ro/>

Other glass manufacturers, including SMEs, will also be contacted to enlarge STICEF's membership.

9. Proposals for 2014

a) Proposed Work Programme (final version appended)

Mrs. Farrelly presented the proposal for the Annual Action plan 2014, elaborated on the basis of the input from experts of the ENVI Task Force and finalised by the Executive Committee.

The Draft Action Plan is under the framework of the business plan adopted in 2011 (mission and strategic objectives unchanged, stable organisation and human resources and enhancement of the Alliance's efficiency) and updates priorities in view of the EU policy agenda.

Highlights of activities for 2014 include:

- Need to boost public affairs network at European and national levels given the EU parliamentary election in May 2014 and change of Commission in October 2014 ;
- Need to develop reliable general statistics on the EU glass industry with the help of an ad-hoc working group.
- Ensure the proper use of the new communications tools and boost GAE visibility.
- Ensure more participation of all members to strengthen national and European public affairs actions and adequate lobbying.
- Ensure flexibility and efficiency in the day-to-day management and coordination of the different activities.
- Follow Environment Issues: See priorities presented by Mr. Rivet under item 5 (page 4) + new working group on RCS / inhalable glass particulates.

Mrs. Farrelly concluded that the purpose of GAE was to share resources, to avoid duplication of work, to join forces between national and sectoral associations and to ensure efficient lobbying in codecision and comitology procedures. She encouraged members to come forward to fill the positions below.

ISSUES	ISSUE LEADER	ISSUE CO-LEADER	COORDINATOR For National Lobbying
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Industrial Emissions (Incl. IED & Glass BREF)	G. VAN MARCKE (Glass for Europe)	F. RIVET (FEVE)	J. Staves (British Glass)
REACH	N. FAVARO (Assovetro)	D. LALART (EDG)	U. Aldenhoff (BV Glas)
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Eco-Design for Furnaces	V. TOJAL (Glass for Europe)	E. SEMEL (F.C.S.I.V.)	
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Water FW Directive	U. BOLTZE (ESGA)		
Nanomaterials	W. SAILER (EDG)	V. TOJAL (Glass for Europe)	
New! RCS/NEPSi	
New! STATISTICS	

WE NEED VOLUNTEERS

b) Budget Mandate for 2014 and Fees Proposal

For 2014 the Executive Committee proposes to the General Assembly to decrease slightly the budget, still ensuring adequate financing for the requested activities. No budget would be attributed however to research and studies, which would be funded through the use of the reserve according to the needs.

Mrs. Farrelly presented the proposed expenses and income for 2014.

Analytical Accounts and proposed budget 2014

GAE EXPENSES (€)	FINAL	ADOPTED	PROPOSED
	2012	2013	2014
Staff expenses	99.720	106.000	108.000
Environmental Expertise	9.790	-	-
Rent + Charges (GAE only)(*)	18.605	28.000	20.000
Meetings	23.707	24.000	24.000
Travel expenses	0	2.000	2.000
Office expenditure	12.660	14.000	14.000
Documentation	1.636	2.500	2.500
Fees	4.080	4.500	4.500
Taxes	1.946	2.500	2.500
Financing expenses	526	500	600
Equipment	1.176	1.000	1.400
Communication (web)	8.643	5.000	5.000
Studies / Research	3.040	30.000	-
Public Affairs	6.389	10.000	10.000
TOTAL	191.918	230.000	194.500

(*) After reimbursement from Fediaf, O-I, EDG/ESGA

- ⇒ Overall decrease in budget although activities properly financed.
Expenses required for Studies/Research will be taken from the reserve.

GAE INCOME (€)	FINAL	ADOPTED	PROPOSED
	2012	2013	2014
Membership Fees	227.600	213.600	176.426
National Associations	112.920	106.800	88.213
Sectoral Associations	114.680	106.800	88.213
FEVE	65.114	59.992	53.508
Glass for Europe	27.417	22.987	17.562
EDG	9.071	13.804	8.762
ESGA	8.002	5.704	4.858
GlassFibreEurope	5.076	4.313	3.523
Secretariat Services	19.880	15.800	17.475
Glass Fibre Europe	9.240	5.500	5.225
EDG	3.520	2.800	5.225
ESGA	5.280	5.500	5.225
GAE INFO Subscriptions	1.840	2.000	1.800
Recuperation of costs	880	600	600
Bank Interest	880	600	600
TOTAL	248.360	230.000	194.501

- ⇒ Confirmation of production and employment figures 2012 from some members still pending.
A proposal for fees 2014 will be made in October 2013.
- All General Assembly Members approved the draft budget 2014 and agreed to give mandate to the Executive Committee to fix the final fees 2014.

c) New Secretary-General

The Executive Committee proposed to continue the initial rotation and to nominate Mr. Cazes in the post of secretary-general in 2014.

- **Members approved the proposal to nominate Mr. Cazes as secretary-general in 2014.**

10. Planned Activities / Next Meetings

- **Joint Meeting with Commission/DG ENTERPRISE on 26 June 2013**
Members discussed the annual report 2012-2013 delivered to the Commission and which will be presented at the meeting. They also agreed on the line of conduct to follow: glass is sustainable and contributes to the energy efficiency.
 - **Glass Event at the EU Parliament (last week of November 2013)**
Mrs. Farrelly has contacted MEPs P. Prodi and P. Kaczmarek to host a meeting / lunch at the EU Parliament with the glass industry. More details will follow soon.
 - **Training session for GAE members on EU decision making procedures (probably last week of November as well).**
This is a training session for GAE members on the EU decision making procedures. More details will follow soon.
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