

**Minutes of the  
STATUTORY GENERAL ASSEMBLY  
Held in Brussels on 21<sup>st</sup> June 2018**

<u>Participants</u> :	OVERATH Johann, BV Glas Director – GAE President	D
	BORDAT Jacques, FCSIV Director	F
	CAZES Bertrand, Glass For Europe & GAE Secretary-General	F
	DALTON Dave, British Glass Director	UK
	FARRELLY Adeline, FEVE and GAE Secretary-General	IE
	FAVRY Véronique, GAE Coordinator	B
	HÜNLICH Thomas, Schott AG - ESGA President	D
	IBLED Xavier, Arc International – EDG President	EDG
	JORNS Axel, APFE GlassFibreEurope Secretary-General	D
	KRISSMANEK Alexander, Austrian Glass Federation Director	A
	MAZZOLINI Peter, Czech Glass Federation President	CZ
	RIVET Fabrice, Chairman of the EHS Committee	B
	ŠKULTÉTY Štefan, Secretary-General Slovak Glass Association (SGA)	SK
	STAUB Franck, FCVMM Secretary-General	F
	SWIATEK Jan, Polish Glass President	PL
<u>Apologies</u> :	BORREANI Ezio, Assovetro Director	I/Proxy
	BUTAYE Emilie, FIV-VGI Belgian Glass Federation	B/Proxy
	de LAVERGNOLLE , FCVMM President	F
	RODERO Carlos, Vidrio España	ES
	SAYIN Gizem, Sisecam – TSVCF Turkish Glass Federation	TR
	VAN VALBURG Marco, VNG (NL)	NL

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<b>1. Welcome, roll call of members and approval of the agenda</b>
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The **President** welcomed all participants to this Statutory General Assembly. He confirmed that the General Assembly had the necessary quorum to deliberate (¾ of membership): 15 participants (13 present + 2 proxies) for 17 voting members.

Members approved the agenda proposed and were reminded to respect the anti-trust laws.

<b>2. Approval of the minutes of the Statutory General Assembly held on 1<sup>st</sup> June 2017</b>
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The **President** informed the members that no request for modification had been received on the minutes of the General Assembly held in Brussels on 1<sup>st</sup> June 2017. In the absence of any written or oral comments, the minutes were unanimously approved.

### 3. Report 2017-2018 by the President

**Mr. Overath** started his message by underlining that his first year as President of Glass Alliance Europe had been interesting and fruitful, with a work programme 2018 well on tracks, a review of GAE internal functioning after 7 years of activities and the reactivation of the ETS Working Group.

The President reported that a **GAE Work Programme for 2018** had been finalised by the Executive Committee in November 2017 to achieve the objectives set out in GAE Business Plan 2016-2019. This annual work programme includes proposals to position Glass Alliance Europe as a proactive industry stakeholder on most relevant issues for glass manufacturing industries.

Next to the priority issues in environmental dossiers, i.e. the EU-ETS Climate Change policy, Reach, Food Contact, Air Quality policies, Circular Economy and most recently the Chemicals at Work legislation, the work programme 2018 leaves space for new issues to be dealt with by Glass Alliance Europe. These new issues need to be assessed on a case-by-case basis by the Executive Committee, as was agreed recently for:

- the monitoring of BREXIT negotiations,
- the regular updated information on energy and trade issues specific to glass sectors (e.g. the EU antidumping measures against Chinese imports of glass fibres, the potential increase of US tariff duties on European steel and aluminium).

The **President** reminded also that GAE is itself or has sectoral members involved in the following processes:

#### ➤ **EU High Level Expert Group**

The Commission's DG GROW set up a high-level group for energy-intensive industries some two years ago. Glass Alliance Europe is part of this HLEG group and was represented so far by Mr. Torno when he was FEVE President (container glass sector). Since this year, Glass Alliance Europe is represented by Mr Philippe BASTIEN, General Manager of the Building & Industrial Division at AGC Glass Europe. In parallel, Mr. Bertrand CAZES is the Glass Alliance Europe representative at the corresponding sherpas' meetings, in replacement of Mrs. Adeline Farrelly.

The HLEG's objective is to advise and assist the Commission in the preparation of policy initiatives of relevance to energy-intensive industries.

Two workshops were organized this year and attended by Bertrand CAZES. They were dedicated to clean energy transition and on decarbonisation pathways for 2050, i.e. ways to support energy-intensive industries in their decarbonization efforts while sustaining competitiveness and jobs.

Work is in preparation at the Alliance of energy-intensive industries, which includes GAE, to give the Commission a valuable input to on decarbonisation efforts and needs of energy intensive industries.

#### ➤ **CCA – Cumulative Cost Assessment**

DG Grow's CCA (Cumulative Cost Assessment) final report on glass sectors was issued in July 2017. Glass sectors EDG, FEVE and Glass for Europe participated to this study to quantify the cost of EU legislation on their respective sectors. The results of this study were presented to GAE national associations during a workshop on 19 September 2017.

➤ **Study on Energy Costs**

FEVE and EDG have participated to a study on energy costs for DG ENERGY. Results were published in May 2018.

As further **internal news**, Mr. Overath mentioned:

- **The REACH WG updated GAE webpage on REACH:** new explanatory text, updated position paper on intermediates and the revised legal opinion including the favourable definition of intermediate under REACH by the European Court of Justice in the acrylamide case.
- **A new ad-hoc WG** has also been set-up to monitor the recent development under **PSLTS** (Poor Soluble Low Toxicity Substances).
- **The reactivated ETS WG** finalised a reply to the **public consultation on carbon leakage**.
- **The FCM (Food Contact Materials) WG** set up a shadow group to monitor and deal with the **ISO TC166 work**.
- **GAE Internal functioning:** review after seven years of activities (see details under last item 7).

The **President** concluded that valuable work had been done so far and all members actively contributed to the progress made in the various working groups.

He stressed again that the association counts on the voluntary contributions of members to provide experts for all the big dossiers. It is up to all of us to help and guide them as well as possible and consider the limits we want to put to the range of actions we consider necessary.

Key factors for the future success of GAE remain cooperation, commitment and unity between all the members.

#### 4. REPORT ON ENVIRONMENTAL ISSUES by EHS Chairman Fabrice RIVET

**Mr. Fabrice Rivet** presented a summary of the main environmental issues followed by GAE. He started by informing on the **new nominations of Issue Leaders in the Environment Committee**, i.e.

- Xavier Capilla, main issue leader for FCM
- Freddy Dethier, co-leader on ETS Climate Change
- Ulrike Aldenhoff, co-leader on REACH and main leader on Non-Toxic Environment
- Elena Antuña-Bernardo, main leader on Circular Economy

On **Climate Change**, he informed the participants about the latest developments regarding the EU **ETS Reform 2021-2030** (new directive published in the Official Journal on 19 March 2018).

The first objective for Glass Alliance Europe is achieved since all glass sectors are on the draft list of sectors considered at risk of carbon leakage for phase IV.

Work continues in Glass Alliance Europe since revised rules for allocation remain to be adopted in the second half of 2018.

The Commission has set-up two expert groups to help in developing secondary legislation on ETS. The first one is the Climate Change Committee, where only Member States are represented. The second is the **Climate Change Expert Group (CCEG)**, where 25 representatives from the industry and NGOs are added to the Member States participants. Mr. Rivet has been nominated in this group as the representative of Glass Alliance Europe.

As a follow-up of the Paris Agreement on Climate Change, **the EU Council asked the Commission to prepare a mid-century decarbonisation roadmap**, which should address GHG emissions in view of limiting global warming below 2°C. The stated ambition of DG CLIMA is to aim for net zero emissions. DG GROW and its High-Level Group are preparing an input on decarbonisation conditions for energy-intensive industries. The Alliance of Energy Intensive Industries has decided to work with a consultant to prepare an Alliance input based on the different sectors' inputs. A public stakeholder consultation is expected to be launched by the Commission in the coming weeks. The results of the public consultation would feed into the Commission's first scenarios by the end of November 2018.

Bertrand Cazes, who represents Glass Alliance Europe at the High-level group level on this issue, raised participants' attention on the scale of the challenge for glass industries and the necessity for all participants to relay to top managers in glass industries the necessity to take this work and the decarbonisation pressure very seriously. He also stressed how energy-intensive industries may find themselves in a politically delicate situation when the decarbonisation pathways are updated if we are not able to show that the issue is taken seriously but also that there are limitations to fast and significant decarbonisation of manufacturing installations.

### **Food Contact Materials**

➤ **Revision Directive Ceramics 84/500**

Glass will probably be added to the scope but no impact assessment is planned for the time being. More metals will be included (Al, As, Ba, Co, Ni, ban of CrIV), with a new proposal on limits. Limit values should be based on health but some softening measures may be introduced, like a 3<sup>rd</sup> migration test for some products, the introduction of a dividing factor.

GAE FCM WG is preparing a common paper to support the harmonised regulation of glass and to request an impact assessment. It further asks for a proper distinction between glass and ceramic products and for adequate testing requirements for the different glass products.

➤ **Cross-Sector FCM initiative on non-harmonised food contact materials**

Created in November 2016 (voluntary initiative by some sectors), this Cross-Sector Group aims to ensure a pragmatic framework for the future FCM legislation based on a common message towards the Commission. The intention is to give authorities an approach which the majority of industry is using to demonstrate compliance with Article 3 of the Framework Regulation EC No. 1935/2004 on the safety of their products. However, since the plastics industries have taken a leading role and would like to apply a 80/20 decision rule in the different working groups to endorse documents, glass representatives (only 2 so far) feel isolated and would prefer maintaining the consensus decision-making. There is a reflection on whether GAE should continue participating to this Cross-Sector Group or not.

➤ ISO TC166 activities

TC166 is reviewing the ISO standards [6486-1:1999 Ceramic ware, glass-ceramic ware and glass dinnerware in contact with food](#) and [7086-1: 2000 Glass hollowware in contact with food](#). So far, Part 1 – Test method for the release of lead and cadmium is nearly finalized.

Later, the second part of these standards will also be reviewed, i.e. permissible limits.

GAE is partly financing this review and an agreement has finally been found to consult GAE membership for the revision of draft documents (copyright issues).

**Circular economy**

The Circular Economy Package consists of an EU Action Plan for the Circular Economy that establishes a concrete and ambitious programme of action, with measures covering the whole cycle: from production and consumption to waste management and the market for secondary raw materials and a revised legislative proposal on waste. The **revised legislative proposals on waste** set clear targets for reduction of waste and establish an ambitious and credible long-term path for waste management and recycling. These include the following Directives: Waste, Packaging Waste, Landfill, Electrical and electronic Waste, End-of-Life Vehicles, Batteries and accumulators.

The Commission is also working on an EU Plastics Strategy to complement the EU Action Plan for the circular economy, which is good to be monitored as it is not yet clear if this plastics strategy is a threat or an opportunity for the glass industry.

**Air Quality**: Overview of derogation requests to the BREFs (glass included) in the final AMEC report published in March 2018.

**Chemicals at Work** : The revision of the CMD (Carcinogens and Mutagens Directive) is divided into four waves.

- **First wave** (The European Parliament adopted it on 25 October 2017): 11 substances (1,2 Epoxypropane, 1,3 Butadiene, 2 Nitropropane, Acrylamide, Bromoethylene, Chromium (VI) compounds, Ethylene Oxide, Hardwood dust, Hydrazine, o-Toluidine, Respirable Crystalline Silica (RCS), Refractory Ceramic Fibres (RCF), Vinyl Chloride Monomer (VCM))
- **Second wave** (trilogue on-going): Polycyclic aromatic hydrocarbons mixtures containing benzo[a]pyrene, mineral oils from internal combustion engines, Trichloroethylene, 4,4-Methylenedianiline, epichlorohydrine, ethylene dibromide, ethylene dichloride
- **Third wave** (in preparation): Cadmium compounds, Beryllium compounds, Arsenic acid and its salts, Formaldehyde, 4,4'-Methylene-bis(2-chloroaniline)
- **Fourth wave** (in preparation): Nickel compounds, Acrylonitrile, Benzene

Regarding respirable crystalline silica (RCS), Council and Parliament reached an agreement in the first wave of the CMD revision, introducing a new Binding Occupational Limit Value (BOEL) of 0.1 mg/Nm<sup>3</sup>. The European Commission will evaluate the need to modify this limit value as part of the next evaluation of the implementation of the Directive (5 to 8 years after publication, i.e. 2025/2027). There is a recital on NEPSi, Recital 19: "Agreement on Workers' Health Protection Through the Good Handling and Use of Crystalline Silica and Products Containing it" (known as the NEPSI Agreement) as a valuable and necessary instrument to complement these new regulatory requirements and

support their effective implementation. As a recital is a relatively weak legal argument, interested parties try to obtain a better recognition in NEPSi through the second wave.

NEPSi voluntary agreement: NEPSi reporting 2018 is now closed. The results on glass were presented on 18 June, with overall good results.

#### **REACH**

More and more substances are evaluated by the authorities, among which many are of relevance for glass. GAE REACH team is carrying on a big work on this very technical issue.

## **5. Finances**

### **a) Approval of the accounts for 2017**

**Mr. Cazes** presented the accounts for 2017, verified by the accredited accountant Fiduciaire Roquet and validated by the Executive Committee on 25 April 2018.

In summary, the expenses totalled € 164,115 and income € 175,892, recording a slight surplus of € 12,000.

#### **Expenses Details**

- **Rent/charges:** (\*) Full costs include sub-renting to Fediaf (€31,188), O-I (€7,500) and EDG/ESGA (€7,500).
- **Equipment:** New PC/screen/printer **€ 346**
- **Communication:** Web-update **€ 706**
- **Studies/Research:** AFNOR TC166 secretariat **€10,000**
- TOTAL** **€11,052**

<b>GAE EXPENSES (€)</b>	<b>FINAL 2016</b>	<b>BUDGET 2017</b>	<b>FINAL 2017</b>
<b>Staff expenses</b>	<b>107.252</b>	<b>112.000</b>	<b>107.288</b>
<b>Rent + Charges (GAE only)</b>	<b>13.487</b>	<b>18.000</b>	<b>12.638</b>
<b>Meetings</b>	<b>22.234</b>	<b>23.000</b>	<b>17.367</b>
<b>Travel expenses</b>	<b>79</b>	<b>500</b>	<b>6</b>
<b>Office expenditure</b>	<b>10.608</b>	<b>12.000</b>	<b>7.990</b>
<b>Documentation</b>	<b>2.675</b>	<b>2.800</b>	<b>2.937</b>
<b>Fees</b>	<b>4.800</b>	<b>4.300</b>	<b>4.425</b>
<b>Taxes</b>	<b>120</b>	<b>2.000</b>	<b>162</b>
<b>Financing expenses</b>	<b>317</b>	<b>400</b>	<b>250</b>
<b>Equipment (IT)</b>	<b>3.577</b>	<b>1.000</b>	<b>346</b>
<b>Communication (web)</b>	<b>739</b>	<b>Reserve</b>	<b>706</b>
<b>Studies / Research</b>	<b>15.555</b>	<b>Reserve</b>	<b>10.000</b>
<b>Public Affairs</b>	<b>-</b>	<b>Reserve</b>	<b>-</b>
<b>TOTAL</b>	<b>181.443</b>	<b>176.000</b>	<b>164.115</b>

**- € 11,885 against budget**

### Income Details

There is a slight difference with the initial budget due to very low bank interests.

GAE INCOME (€)	FINAL 2016	BUDGET 2017	FINAL 2017
<b>Membership Fees</b>	<b>163.011</b>	<b>162.950</b>	<b>162.950</b>
National Associations	80.241	81.475	81.475
Sectoral Associations	82.770	81.475	81.475
FEVE	50.138	49.249	49.249
Glass for Europe	16.753	16.520	16.520
EDG	8.548	8.335	8.335
ESGA	4.135	4.230	4.230
GlassFibreEurope	3.196	3.141	3.141
<b>Secretariat Services</b>	<b>13.790</b>	<b>12.571</b>	<b>12.801</b>
Glass Fibre Europe	2.930	3.066	3.066
EDG	5.860	5.110	5.110
ESGA	2.930	2.555	2.555
GAE INFO Subscriptions	2.070	1.840	2.070
<b>Recuperation of costs</b>	<b>195</b>	<b>500</b>	<b>141</b>
Bank Interest	195	500	141
<b>TOTAL</b>	<b>176.996</b>	<b>176.021</b>	<b>175.892</b>

**- € 129 against budget**

**In conclusion, 2017 ends with a surplus of €12,000.**

**In terms of reserve**, the social reserve remains at € 160,000. The special reserve will amount to €161,000 at the end of 2017 after diversion of the surplus in this reserve.

- **The members of the General Assembly approved the Accounts 2017 and agreed to divert the 2017 surplus towards the reserve for special projects.**
- **Members of the Executive Committee are consequently discharged from their responsibility for the accounts 2017.**

### b) Situation 2018 (by end of May) and End of Year Projection

**Mr. Cazes** informed the members on the current status of the expenses in 2018 (five months). He confirmed that expenses and income were under control compared with the budget. As decided last year extra costs would be covered by the use of the reserve, under the strict control of the Executive Committee. The only new and unexpected slight increase of costs foreseen in 2018 will concern the “rent” item as the sub-renting company O-I closed its office in Brussels end of February 2018. This means that GAE has only received € 1,937 instead of the € 7,500 initially budgeted.

The Secretary-General also reminded the participants that a proportional reduction of fees had been adopted last year to reduce GAE special reserve by some € 55,000 in 2018. This explains the different amounts between the adopted budget 2018 and the incomes/fees to be received.

GAE EXPENSES (€)	FINAL 2017	ADOPTED 2018	5-Months 2018
Staff expenses	107.288	113.000	43.000
Rent + Charges (GAE only)	12.638	16.000	11.000
Meetings	17.367	23.000	5.800
Travel expenses	6	500	132
Office expenditure	7.990	11.500	3.500
Documentation	2.937	2.800	2.100
Accountant Fees	4.425	4.800	1.129
Taxes	162	1.000	
Financing expenses	250	400	59
Equipment (IT)	346	Res. (*)	
Communication (web)	706	Res. (*)	913
Studies / Research	10.000	Res. (*)	1.614
Public Affairs	-	Res. (*)	
<b>TOTAL</b>	<b>164.115</b>	<b>173.000</b>	<b>69.247</b>

GAE INCOME (€)	FINAL 2017	ADOPTED 2018	To be Received	5-Months 2018
Membership Fees	162.950	159.700	105.129	92.708
National Associations	81.475	79.850	52.964	52.964
Sectoral Associations	81.475	79.850	52.165	39.744
FEVE	49.249	47.784	31.327	18.906
Glass for Europe	16.520	16.713	10.957	10.957
EDG	8.335	8.456	5.544	5.544
ESGA	4.230	3.933	2.579	2.579
GlassFibreEurope	3.141	2.964	1.758	1.758
Secretariat Services	12.801	13.100	13.100	13.100
GlassFibreEurope	3.066	4.100	4.100	4.100
EDG	5.110	5.110	5.110	5.110
ESGA	2.555	2.050	2.050	2.050
GAE INFO Subscriptions	2.070	1.840	1.840	1.840
Recuperation of costs	141	200	150	0
Bank Interest	141	200		
<b>TOTAL</b>	<b>175.892</b>	<b>173.000</b>	<b>118.379</b>	<b>105.808</b>

- € 54.621

#### c) Board Financial Recommendations for 2019

The **Work Programme 2019** will be based on a new internal structure to help current issue leaders and will focus on activities with clearly defined and achievable objectives in a general consensus approach. As more time is needed to finalize this, a work programme will be presented for discussion to the Executive Committee in autumn, with a view to finalize it by December 2018 at the latest.

Regarding the **budget and fees 2019**, the Executive Committee suggested to continue reducing the active reserve by reducing fees 2019 by some € 55,000 as in 2018. Stability in operational costs will however be maintained.

A final budget and fees will be agreed by the Executive Committee at the end of the year.

- The members of the General Assembly approved the suggested procedure (budget general principles) and gave a mandate to the Executive Committee to take a final decision on the work programme 2019 and its relevant detailed budget / fees (including measures to progressively reduce the reserve).

## 6. Administration / Adoption of Amendment in the Statutes

### a) Modification in GAE Bylaws (Statutes)

The Executive Committee have checked the current Statutes of the Alliance to see whether the future BREXIT might influence the membership status of British Glass within GAE. Indeed, as mentioned in the explanatory note sent to the General Assembly on 18 May, it is recommended to adapt the definition of “national association” membership in our Statutes.

Amendment Proposed: add the following wording (in red) in Article 6 of GAE Bylaws:

Article 6 - Members

May be admitted as members:

- national federations representing the glass industry in the Member States of the European Union or in a member country of the European Free Trade Agreement (EFTA) or in a country candidate to European Union accession, or **in any other European country determined by the General Assembly** (hereafter ‘national associations’);
  - European associations representing a specific branch of the glass industry of the European Economic Area (hereafter ‘sectoral associations’).
- **The members of the General Assembly approved unanimously this modification of Statutes, as stipulated above under Article 6 (‘Members’).**

### b) Board (Executive Committee) Members

- Board member Guy De Clippele having left the Belgian Glass Federation FIV-VGI, this national member proposes to replace him at GAE Executive Committee by **Mrs. Emilie BUTAYE**, EHS Advisor at INDUFED, the new structure grouping the Belgian Glass Federation with the Belgian paper/cardboard and paper transforming industries.
  - Moreover, as Mr. Guy De Clippele was also Vice-President of Glass Alliance Europe, we need a new volunteer to fulfil this post. **Mr. Jan Swiatek has been solicited and he has agreed to put his candidature as Vice-President.**
- **The members of the General Assembly approved unanimously the change of representative of the Belgian Glass Federation (FIV-VGI), validating the nomination of Emilie BUTAYE in the Executive Committee of Glass Alliance Europe.**
  - **They also unanimously approved the nomination of Mr. Jan Swiatek as Vice-President.**

The new Board 2018-2019 is as follows:

**National Representatives**

BORDAT Jacques	France
BORREANI Ezio	Italy
BUTAYE Emilie	Belgium
DALTON Dave	UK
KRISSMANEK Alexander	Austria
OVERATH Johann, President	Germany
SWIATEK Jan, Vice-President	Poland

**Sectoral Representatives**

CAZES Bertrand	Glass for Europe
FARRELLY Adeline	FEVE
HÜNLICH Thomas	ESGA
IBLED Xavier	EDG
JORNS Axel	APFE/GlassFibreEurope

Members congratulated Mr. Jan Swiatek for his new nomination as Vice-President of the association. Mr. Swiatek thanked the assembly for the honour to be accepted as vice-president and promised to help and support the President in GAE management as much as he can.

- c) Following the usual rotation in the role of Secretary-General, it is proposed to the General Assembly to appoint **Mrs. Adeline Farrelly as Secretary-General of GAE in 2019.**

- **The members of the General Assembly unanimously approved the nomination of Adeline FARRELLY as secretary-general in 2019.**

**7. Next Steps**

**Revision of GAE Internal Functioning**

**Mr. Cazes** explained to the General Assembly that a fruitful exchange took place between issue leaders and members of the Executive Committee on 5 March to start a brainstorming review of GAE functioning and the possible improvements that could be achieved.

It appeared that pressure and heavy workload were on the shoulders of the issue leaders. It is up to us all to help and guide them as well as possible and consider the limits we want to put to the range of actions we consider necessary.

**Seven hurdles have been identified** by issue leaders, i.e.

1. Challenging Task
2. Circulation of Information
3. Lack of space for dialogue and discussion
4. Overly lengthy process to agree positions

5. Management of diverging views
6. Lack of public affairs expertise
7. Scope of issues covered by GAE

Ideas for improvements were discussed during the April 25 Executive Committee and listed in a report to the Executive. The proposed adjustments are meant to launch a new dynamic in team working. No revolution but rather adaptation of the current procedures to ease the issue leaders' work and efficiency is proposed.

The starting point will be the setting-up of an ad-hoc **small working group** to work on this. It is suggested to compose it of 3 or 4 participants to the Environment Committee or working groups with 3 or 4 members of the Executive Committee.

- Volunteers from the Executive members are therefore welcome and should inform GAE secretariat about their availability.

**Ideal timing:** Proposal for a new architecture for GAE internal functioning in autumn, to be validated before the end of this year and implemented in the beginning of 2019.

- **The members of the General Assembly validated this approach.**

In the absence of any further item or remark, the President thanked all members for their active participation and closed the meeting.